



## MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

### Main actions provided

- Our main focus throughout December and January has been deep cleaning, with our focus being on clearing litter.
- We have been clearing areas of leaves with our mechanical sweeper.
- Detritus removal from high footfall areas and traffic islands.
- Banners have been repaired and replaced.
- Our annual road sign cleaning is now complete.
- Our Tree Team has assisted us with a fallen tree in Crawter's Brook.
- Our small works team have assisted in fixing a broken sign in Faraday Road and the erection of the new Gatwick Road Sign.
- Diseased trees removed from The Terrace.
- In December we collected 700KG of green waste and 1700KG of Litter.
- In January we collected 490KG of green waste and 1960KG of Litter.

### Comments and observations

With the high amount of rainfall recently we have noticed quite a few blocked drains, we're in contact with WSCC to have these drains cleared out to prevent any flooding that may occur in the future.

Looking back on the stats from January 2022 we're averaging the same amount of litter fall within Manor Royal. With January 22 being 1860KG of litter collected.

### Suggestions for future actions, improvements or additional activities planned

We will be continuing to keep footpaths clear of leaves using our small mechanical sweeper/vacuum.

Due to verges being damaged from cars, we will be out in February to repair these areas. Concentrating on Rutherford Way.

We will be scheduling in our grass cutting for the year, with us hoping to have our first cut done in February if weather allows us to.

### Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

*Please see separate document attached with some before and after photos.*

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**Details of CORE and ENHANCED Service levels (contract extract)**

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
<b>See note 1</b>	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> <li>• feedback on what has been done and what is planned</li> <li>• Available performance data - quantities such as volumes, lengths, waste weights etc. (tba)</li> <li>• photographic evidence of before and after improvements,</li> <li>• suggestions for further/future enhancements</li> <li>• Attend meetings as required</li> </ul>	X12 reports (monthly)

**Notes:** (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.